



ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Friday, September 15, 2023 | 12:30 pm - 2:00 pm

Mendocino College | Room 750 or Zoom (link at end of document)

The meeting times and location are noted above. The ASMC reserves the right to suspend the orders of the day as necessary to conduct business. All ASMC meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the ASMC President at ask.asmc@gmail.com no less than five working days prior to the meeting, and efforts will be made to meet requests made after such date.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Lisa called to the meeting to order @ 12:45

President: Lisa Baker (Here)	Ecology Director: Nicholas Lujan (Excused)
Vice President: Russell Furlong (Here)	Student Rights Advocate: Vacant
Student Trustee: Lawrence Ortiz	Parliamentarian: Vacant
Treasurer: Vacant	Ukiah Representative: Vacant
Secretary: Thaïs Springer (Here)	Lake Representative: Vacant
Student Ambassador: Vacant	Willits Representative: Vacant
Activities Director: Mia Uribe (Here)	Coast Representative: Vacant
Publicity Director: Thaïs Springer (Here)	

Also Present: Maria Dahlin, Kayle Gaylord, Sara Brown, Marcus Fredrikson, Julie Finnegan, Gabriel Cruz

[Amend motion to add Halloween Budget to 3.4 D \(M:Mia/S:Russell/A:No Objections\)](#)

1 APPROVAL OF AGENDA AND MINUTES

The ASMC shall vote upon approving the Agendas and Minutes

[Approve Agenda and Minutes: \(M:Thais/S:Russell/A:No Objections\)](#)

1.1 Approval of this week's agenda

1.2 Approval of minutes from

- a. Minutes for May 16, 2023 were never submitted, former Secretary Mital may not be reachable. The senate seeks guidance. Table minutes: ([M:Russell/S:Mia/A:No Objections](#))
- b. Minutes for August 24, 2023* for approval ([M:Russell/S:Thais/A:No Objections](#))

2 PUBLIC COMMENTS This segment of the meeting is reserved for persons to address the Body on any

matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or questions posed, however for further information please contact the ASMC President at askasmc@gmail.com, for the item of discussion to be placed on a future agenda; pursuant to Brown Act §54953.3, §54954.3(a), §54954.3(c).

No Public Comments

3 ACTION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

3.1 Appointment To Senate Office, Senate Committees, and/or Campus Committees Cluster all 3.1 Items A-D (M:Thais/S:Russell/A:No Objections)

The Senate shall potentially act regarding appointing officers to vacant offices and/or committees.

- a. Recommend to appoint Kaylee Gaylord for Treasurer (Approved)
- b. Recommend to appoint Dylan Fraser for Student Ambassador (Approved)
- c. Recommend to appoint Nicholas Lujan for double role of SRA (Approved)
- d. Recommend to appoint Gabriel Cruz for Parliamentarian (Approved)
- e. Additional roles may be appointed/assumed by approval of Student Senate
Maria for Lake Rep/Sara for Ukiah Rep (M:Russell/S:Mia/A:No Objections)

3.2 Oath of Office Postpone 3.2 til after 3.4 (M:Lawrence/S:Russell/A:No Objections)

New appointees shall be sworn in for the 2023-24 academic year

3.3 Student Club Applications

The Senate shall act regarding student club applications

- a. Chemistry Club Marcus spoke on Chemistry
- b. Recording Audio & Technology Russell and Thais
- c. Horticulture
- d. Auto Club
- e. Active Minds Mental Health - Thais
- f. Women in STEM
- g. 2nd Year Nursing
- h. American Association of University Women Lisa and Julie

3.4 Upcoming events

- a. Constitution Day
 - i. Traditionally September 17th, we can conduct our activity Monday September 18th, Approx. 11-2 (Tabling Lisa @ 11, Russell @ 12:30, Thais @ 12:45)
 1. Hand out constitutions, help students register to vote
- b. College & University day, 10/3, 11am - 1pm
 - i. All hands on deck - Student engagement strongly needed
 1. Material distribution - Color fliers for classrooms
We need flyers and communications (Hands on deck: Dylan, Russell, Lisa, Maria, Thais for internal committee)
- c. Clubs Day
 - i. VP and Events Director to coordinate date, time, place for club rush
- d. Halloween Budget
(M:Thais/S:Russell/A:No Objectives)

3.2 Oath of Office

New appointees shall be sworn in for the 2023-24 academic year

Oath of Office Kaylee, Maria, Gabe, and Dylan are now appointed.

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT0>

3.5 External Committees

In order to observe its right to participatory governance, the Senate shall appoint student leaders for roles on External Committees. Committee representatives are granted a stipend at the end of the semester.

- a. Technology
- b. Facilities & Safety
- c. Curriculum
- d. Education Action Plan
- e. Distance Education
- f. Guided Pathways
- g. Planning & Budgeting - Standing rep: President Baker
- h. Presidential Policy Advisory Board - Standing rep: President Baker
(No Action)

4 DISCUSSION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

4.1 Student Senate Training

- a. Advisor Fredrickson will advise the Student Senate regarding the functions of student governance, parliamentary procedure, and or compliance with Brown Act ([Powerpoint by Marcus](#))

([Table 4.2-4.5](#))

4.2 Internal Committees

The Senate shall discuss standing committees and possibly take action at the next regular meeting

- a. Interclub Council (ICC)
- b. Activities Committee
- c. Fundraising Committee
- d. Constitution Committee
- e. Graduation Committee

4.3 Marketing

The Senate shall discuss standing committees and possibly take action at the next regular meeting

- a. Propose creation and use of Email Signatures

4.4 Student Center/ASMC Office

- a. Website updates
- b. Office Decoration feedback
- c. Meetings
 - i. Expectations
 - ii. Lunches

4.5 ASMC Financials

- a. Budget
- b. Fundraising ([Link](#) to Google Doc)
 - i. Request for swag at New Student Welcome day

4.6 Student Fees for Dual Enrollment/Special Admit Students

- a. Senate shall discuss VP Velasco's proposal and discuss their preference on charging student fees to special admit students. The senate shall potentially take action at the next regular meeting
[Ask VP Ulises: *Request more info *Student hardship *case Study Budgetary *Spreadsheet](#)

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT0>

[Table rest of Agenda til next meeting.](#)

5 INFORMATIONAL REPORTS

Reports regarding information presented to the ASMC shall be given at this time. Unless otherwise determined by the Senate, a time limit of two (2) minutes shall be set per individual report.

5.1 Inter Club Council Reports

Report of ASMC officer in charge of the ICC

5.2 ASMC Committee Reports:

5.3 Officer Reports:

- 5.3.a Advisor Report
- 5.3.b President Report
- 5.3.c Vice President Report
- 5.3.d Student Trustee Report
- 5.3.e Treasurer Report
- 5.3.f Secretary Report
- 5.3.g Student Ambassador Report
- 5.3.h Activities Director Report
- 5.3.i Publicity Director Report
- 5.3.j Ecology Director Report
- 5.3.k Student Rights Report
- 5.3.l Parliamentarian Report
- 5.3.m Ukiah Representative Report
- 5.3.n Lake Center Representative Report
- 5.3.o North County Representative Report
- 5.3.p Coastal Representative Report

5 FUTURE AGENDA ITEMS

6 ADJOURNMENT Meeting Adjourned @ 2:08 pm

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Student Senate Members will be made available for public inspection during normal business hours. Materials prepared by Student Senate Board Members and distributed during the meeting are available for public inspection at the meeting or after the meeting. Documents will also be posted on our website (<https://www.mendocino.edu/agendas-and-minutes>). Documents related to closed session items or those that are exempt from disclosure as stated in the Richard McKee Transparency Act of 2011 will not be made available for public inspection.

ASMC recurring meeting:

Join Zoom Meeting

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT0>

9*Attachment

ASMC Agenda September 15, 2023

Meeting ID: 894 6006 2925

Passcode: ASMC23

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9*Attachment