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## REQUEST FOR CERTIFICATION OF VA EDUCATIONAL BENEFITS

A separate form must be submitted every term.

FALL  SPRING  SUMMER  YEAR \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

I.D. #: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Note: The DVA requires all students to declare a major at the beginning of their 3rd semester.**

Please check if you have changed your

major. Estimated Date of Graduation: \_\_\_\_\_

Major: \_\_\_\_\_  
\_\_\_\_\_

Please indicate the type of benefit you intend to use.

**Chapter 33 (Post 9/11 GI Bill®)**

I am a veteran/service member

I am a dependent of the  
veteran/service member (transferred  
benefits)

**Chapter 30**     **Active Duty**

**Chapter 31** (please check with your VA  
counselor for course approval)

**Chapter 35** (Survivors & Dependents  
Educational Assistance)

**Chapter 1606/1607** (Active  
Selected Reserves/National guard)

### YOUR STATUS

New VA claimant

Continuing student

Transfer student

Guest student (Permission to Enroll at  
Another Institution required)

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## PROMISSORY NOTE FOR VETERANS EDUCATION BENEFITS

Name: \_\_\_\_\_

### Initial each block:

#### GI Bill® Chapter 33 Benefits

Enrollment verification is a new requirement for Post- 9/11 GI Bill students to verify that they have remained enrolled in the same courses or training every month. Students who receive MHA/kicker payments will have their payments withheld if they fail to verify or report that they are no longer enrolled in their courses or training. To streamline the process, VA is providing the option to verify **enrollment easily and securely via text message**. Read more below.

Certify my class schedule for **GI-Bill Chapter 33 benefits**. I understand that: 1) The VA will pay the college a percentage of my tuition and fees if I am determined to be eligible for Chapter 33 benefits. The percentage of my tuition and fees that the VA will pay the college is based on my active service time since 9/11/2001 as determined by the VA; 2) I am responsible for paying any tuition and fees balance owed to the college if the VA does not pay 100% of my tuition and fees; 3) I must provide the school with a copy of my *VA Chapter 33 Certificate of Eligibility* as soon as it arrives. My *VA Chapter 33 Certificate of Eligibility* will state my approved benefit percentage of payment.

I am responsible for purchasing my own textbooks each semester. If I am determined to be eligible, the VA will award me a book allowance based on my course load.

I understand that enrollment verification is a new requirement for Post-9/11 GI Bill students. I know I must verify that I have remained enrolled in the same courses or training every month. Students who receive MHA/kicker payments will have their payments withheld if they fail to verify or report that they enrolled in their courses or training.

I understand that the VA will pay me the monthly E-5 married BAH rate for Mendocino County as long as: 1) I register more than half-time (7+ credits) in a semester AND 2) At least one of my classes is on campus. I understand that **NO** monthly payment of BAH will be paid by the VA if I register for less than half-time (6 credits and under) in the fall and spring semester.

## ALL VA CLAIMANTS MUST COMPLETE THIS SECTION. Initial each block:

I understand that I must immediately notify the school certifying official of any changes made to my class schedule by me or anyone else under any circumstances (i.e. adds, drops, withdrawals, change of major, etc.). Failure to notify the school certifying official may result in me owing the VA for an overpayment. I understand that I am responsible for all debts resulting from reductions or terminations of my enrollment even if the payment was submitted directly to the college on my behalf.

I understand that I must attend all classes to the end of the term.

I understand that I must submit transcript(s) from prior colleges/universities and military schools for evaluation.

I understand that the VA will only pay for classes required for my degree plan.

Each semester, the school certifying official verifies all veteran registered classes to confirm each class is required for that student's degree plan. I must notify the school certifying official of any change to my degree plan within 24-hours of a change being made.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_